

Fees

You will receive an itemized invoice from the church following the service, including directions for payment.

Memorial Service Fees are as follows:

Sound technician	\$75
Organist or Pianist	\$200
Soloist (from LCPC), up to 2 solos.....	\$150
(\$25 extra for each additional solo)	
Additional musicians	arrangements vary
Bulletins prepared by LCPC.....	\$.15 each
Full-page Bulletin Inserts	\$.15 each
Half-page Bulletin Inserts.....	\$.08 each
Memory Cards	\$.03 each
Outside printing service	by your arrangement
PrintEFEX is available for color bulletins if you so wish	
Sanctuary usage (applies only to non-members).....	\$150

Reception Fees are as follows:

Catering	by your arrangement
Supplies (napkins, cups, etc.)	varies
Room usage (applies only to non-members)	\$300

Memorial Services and Funerals

LA CAÑADA PRESBYTERIAN CHURCH

A Christian Response to Death

The death of someone close to us often brings emotional turmoil and confusion. Through the love of God, the hope we have in God, and with the support and help of the community of faith of La Cañada Presbyterian Church, it is our intention to stand with you through this time of need. The staff of La Cañada Presbyterian Church seeks to be available to help you in a variety of ways. The purpose of this pamphlet is to provide some basic information. We hope it will assist you in thinking through the decisions surrounding Christian services at the time of death.

As Christians, while we mourn the death of a loved one, we also testify that the resurrection of Jesus Christ means that death is no longer the final word. Memorial services and funerals are acts of worship in which we witness to the resurrection of the dead through the victory of Jesus Christ. These services acknowledge our very human experience of loss and grief while valuing the life of the deceased and speaking of the great hope we have in God's promises. In the midst of tears and grief, we acknowledge that this is also a time of hope and spiritual renewal.

If you have not already spoken with one of our Pastors, it is important that you do so as soon as possible. Please call the Congregational Care office at (818) 790-6758, ext. 215.

Types of Services

There are Memorial Services, Funerals and Committal Services. We prefer that Memorial Services and Funerals be held at La Cañada Presbyterian Church, but they can also be held at a mortuary or other appropriate setting.

The primary difference between a Memorial Service and a Funeral is the absence of the casket in a Memorial Service. Consequently, Memorial Services are usually preceded by a service of committal at the grave or interment site. Funerals are usually followed by a Committal Service. If the funeral is planned, please understand that we recommend a closed casket because of the Christian focus on the promise of God in the resurrection of Jesus Christ.

Content of Services

Remembering that Memorial Services and Funerals are primarily worship services, they generally include:

- Passages of Scripture
- Words of hope related to these Scriptures
- Words of Remembrance about the deceased
- Times of prayer
- Music

The Scriptures are selected by the Pastor, but he/she appreciates suggestions from the family, especially if the deceased had favorites. Family members, friends and/or the Pastor may share stories, anecdotes, and facts which remember—in love—the life of the deceased. These stories often are shared when family members and close friends meet together with the Pastor to talk and plan the service. This time of sharing your grief and remembering what the deceased has meant in your life is important to the mourning process and to the service. Decisions regarding the order of worship, music and number of speakers are made by the Pastor in cooperation with the family.

The music can be provided by a singer, an organist, pianist or other appropriate musicians and by those gathered together for the service. The music selected is to be appropriate to a Christian worship service and often includes a favorite hymn of the deceased.

The Committal Service may be open to all you wish to invite or limited to the family. A Pastor officiates, but music and extended words of remembrance about the deceased are not usually part of this service.

Location

Services may be held at the church:

- Sanctuary: seats 500, pipe organ & piano are available
- Sanctuary chancel area: seats 60, pipe organ & piano are available
- Prayer Chapel: seats 12

Other Considerations

Please think about your desires for the following:

- A bulletin for the service. LCPC can provide photocopied bulletins with 72 hours notice (see fee schedule).

- Memory Cards inserted in the bulletin on which the guests may share their recollections of the deceased (see fee schedule)
- Flowers (by your arrangement)
- Ushers (either by your arrangement or we can provide)
- Memorial Fund designations
- Guest Book to be signed by those attending (by your arrangement)
- Greeting guests after the service (by your arrangement)
- Reception (by your arrangement)

In lieu of flowers, you may wish to consider inviting friends to make remembrance donations to a living memorial which benefits others. Such memorials can be designated for specific purposes within the church or community

We are sometimes asked about cremation versus interment. It is customary to respect the wishes of the deceased in this matter. However, if this has not been previously discussed, you may want to discuss it with the mortuary, especially in regard to arrangements and costs. A Pastor is also available to answer any questions.

Receptions

Following services at the church, family members often wish to gather to greet friends and guests who have attended the service. While it is certainly not necessary, you may choose to have a reception, which can be as simple or elaborate as you desire. Receptions are held at a variety of places, depending on the family's needs and wishes.

The church may have available:

- Fellowship Hall - capacity 500

The Fellowship Hall needs to be reserved as soon as possible through the officiating Pastor's office.

If the reception is small in size and food is limited to coffee, punch and cookies, our Deacon ministry may also be available to help, or if the person was active in another group at the church, that group might be able to assist.

If you plan to use the church facilities and anticipate a large number of people (over 60) or want more food service, we recommend that you use a professional caterer. You may use the church's Reception Coordinator (Daryl Pollock, 818-957-6110; fees & payment arranged directly between you and her), or if you prefer, you may hire an outside caterer. Outside caterers are asked to coordinate their services through the Business Administrator.